

Summary of Academic Information

Dear School Personnel,

Families who are seeking enrollment at Highland Christian School must provide a Summary of Academic Information from their current school prior to their interview appointment. This Summary of Academic Information should be **completed by a teacher, administrator or guidance counselor** who has direct knowledge of the named student. If you have any questions, please contact me directly at (219) 838-0356 x165. Thank you for your assistance.

Sincerely,



Jodi Lineburg, Development Director/Recruiter

Student Information

Date of Request _____

Student Name _____

(Last Name)

(First Name)

Current School _____

Current Grade _____

Current Teacher _____

Parent 1 Name _____

(Last Name – please print)

(First Name – please print)

Parent 2 Name _____

(Last Name – please print)

(First Name – please print)

Section 1. School Official Completing Form

Name/Title _____

(First Name)

(Last Name)

(Title)

Signature _____

Email _____

Phone # _____

Date _____

Section 2. Attendance Record

How many days was this student absent this year? _____

How many days was this student tardy this year? _____

How would you classify these absences/tardiness? _____

Routine?

Unusual?

Extraordinary?

(Turn over for Sections 3 – 5)

